



## YOUTH AND FAMILY PASTOR JOB DESCRIPTION

**POSITION:** YOUTH AND FAMILY PASTOR (YFP)

**ACCOUNTABLE TO:** Ordained Staff (“Assistant Pastor”/“Associate Pastor”): The Session, with the Senior Pastor being the Session’s Liaison. All Staff (Ordained/Non-Ordained) must report to the Executive Director for employment and ministry matters.

**PHILOSOPHY:** Our youth ministry (a.k.a., FUSION) exists to reach young people with the good news, and to connect them with others in the covenant community to help them grow in their faith, and to encourage them to discover how they can serve and honor God with their lives.

**PURPOSE:** To serve Timonium Presbyterian Church (TPC) in ministry and life with an emphasis on developing, coordinating and implementing a comprehensive youth (*middle/high school*) and family program focused on discipleship, balanced with fellowship, service, and mission opportunities.

**PRIMARY DUTIES AND RESPONSIBILITIES:** (*In concurrence with the duties and responsibilities set forth in Scripture, and the Presbyterian Church of America’s (PCA’s) Book of Church Order (BCO), and TPC’s Bylaws and policies.*)

1. Evaluate TPC’s youth and family ministry offerings, provide recommendations, and implement steps to accomplish goals for current and future youth ministry.
2. Teach and oversee various youth Sunday School classes and small group Bible studies.
3. Lead effective student growth through evangelism, worship, fellowship, discipleship, bible studies, mission opportunities, and community service.
4. Serve as pulpit supply for Senior Pastor. Must be ordained in the PCA.
5. Engage regularly with TPC’s youth and their families through fun activities and relationship building initiatives, including the strengthening of relationships between covenant families.
6. Establish healthy, effective, and efficient communication channels with parents to encourage a student’s faith, spiritual growth, church membership, and participation in youth activities.
7. Assist church leadership in recruiting, mentoring, and equipping volunteers to support the youth ministry.
8. Support and promote all TPC’s ministry objectives and policies.
9. Regularly update parents on ministry strategies and plans to encourage parental involvement.
10. Participate with other youth ministries and events in Chesapeake Presbytery.
11. Assist in the shepherding and ruling ministry of the church.
12. Other responsibilities may be assigned by the Executive Staff, and or the Session.

### QUALIFICATIONS:

1. Every candidate shall ordinarily have met the requirements of the General Assembly’s approved curriculum (BCO 21-4.b.). Unless extraordinary circumstances exist (BCO 21-4.h.), the candidate is to be a seminary graduate with an M.Div. who is already ordained.
2. He must be able to affirm the Questions for Ordination as stated in our denomination’s *Book of Church Order* (BCO 21-5). *See also* 1 Timothy 3:1-13 and Titus 1:5-9.
3. He must have a tested and maturing Christian testimony, centered on the glory of God, and the Reformed Faith (Covenant Theology, Calvinism, and Presbyterianism).
4. He is to have at least 3 years of significant and successful experience in developing youth/student ministries, paid or unpaid.
5. He must have exceptional interpersonal skills; and strong written and oral communication skills.

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6. He must have strong leadership skills, with a vision and passion to connect and to disciple youth.
7. He must have the ability to maintain trust and biblical confidentiality.
8. He must be able to work flexible hours.
9. If he is already serving in an ordained position, then the candidate must receive a call from the congregation of TPC (BCO 20-1; 22-2; BCO 13-9.c.; Appendix J).

**COMPETENCIES:**

1. He must possess a strong Christian character (hard-work, teamwork, honesty, peacemaking, integrity).
2. He should have the ability to assess current ministry structures and provide a plan that ensures a smooth transition.
3. He must have an outgoing personality that can easily engage with youth and adults with healthy relational boundaries.
4. He should be articulate and effective at public speaking.
5. He should be sensitive to the needs and pressures of teens, with the ability to offer biblical wisdom and to provide appropriate resources.
6. He must enjoy the challenges of youth ministry and desire collaborative and fruitful relationships with students and their families.
7. He must adapt and adjust well to the changing needs in a daily and a weekly schedule.
8. He must be approachable while recognizing and maintaining appropriate boundaries of position as leader and mentor.
9. He must be able to collaborate with multiple leaders and teams to accomplish a variety of goals.
10. He should be savvy in digital communication, with a proficient knowledge of social media.

**PHYSICAL AND MENTAL REQUIREMENTS:** Must be physically and mentally able to fulfill all the duties required by the position.

**LOCATION WHERE DUTIES WILL BE PERFORMED:** Various

**ENVIRONMENTAL CONDITIONS:** Various

*September 2020*

**\*\*THE ABOVE JOB DESCRIPTION IS INTENDED AS A GUIDE ONLY AND  
SHOULD NOT BE INTERPRETED AS A COMPLETE LIST OF  
THE DUTIES OF OR QUALIFICATIONS FOR THIS JOB.\*\***

**TO APPLY:**

**Please Email Resume and Cover Letter to our  
Youth and Family Pastor Search Team  
at: [yfp@timpca.org](mailto:yfp@timpca.org)**